Weatherford College

Dual Credit

And Early Admission Information

2013-2014
Are you preparing for your Junior or Senior year and interested in Dual Credit classes?

Start Here……..

1. Visit with your high school counselor to see what classes are acceptable for your high school. If you are a senior, check to see if your TAKS scores exempt you from placement testing.

2. Submit an online Apply Texas Application, www.applytexas.org . Click on “Get started now” (Please remember to include your social security number on the application.)

3. Ask your counselor for an Early Admission Application. This form may be accessed on the Early Admission webpage, http://www.wc.edu/new-students/admissions/early-admission by clicking on the Early Admission Form link. The application is a one page form that you will sign, your parent will sign, and your high school counselor will sign. You may submit this form by mail, hand deliver to WC Student Services, or fax. Please direct all documents to the attention of Angie Atkins. (Angie's contact information is included at the end of this letter.)

4. Submit a current high school transcript to WC. You can acquire this from your high school counselor or registrar. This can also be mailed, hand delivered, or faxed.

5. Submit a Dual Credit Tuition Waiver Form if applicable. This form is located on page 23 of the Early Admission and Dual Credit Handbook. Click on the “Dual Credit Handbook” icon located on the Distance Education webpage, http://www.wc.edu/distance-education . PLEASE READ THIS FORM CAREFULLY. This only pertains to those students who participate in the Free/Reduced Program at their high school or enroll in a technical course (workforce education). This form will also need to be approved and signed by your high school counselor or principal. Please note: A new Dual Credit Tuition Waiver Form must be submitted for each semester you wish to receive reduced tuition.

6. Schedule placement testing if needed. Please refer to the TSI Placement Requirements for any questions on eligibility. If placement testing is required, please call the Testing Center to schedule an appointment 817-598-6488. Testing must be met before you can enroll in classes.

7. Below are the steps for logging into Campus Connect for class enrollment:

   1. Go to https://mywc.wc.edu
   2. At the top left, student USERNAME is the first part of their WC student email account (ex. jdoe.1234) and the PIN is their birthday (mmdyyyy)
   3. After logging in, the student will see an acknowledgement; click to continue; then another screen will appear with a “Registration” drop down menu where the students can select “add/drop courses”. Select 2013 High School from the semester column and your desired course on the right. Click the add button on the right to enroll.
   4. To review and pay, click on “Account Info.” drop down menu and select “review and pay account”.

8. Payment for tuition may be submitted in several ways:

   - Set up a payment plan through FACTS on Campus Connect. Login to Campus Connect using the directions above. Under Student Information, select Review/Pay Account. Select the term. Click pay by FACTS at the bottom. Please note there is a $25.00 enrollment fee per semester and a $25.00 returned payment fee.
   - Visit WC’s Business Office on campus. They will accept check, debit, or credit card.
   - Contact WC’s Business Office by phone 817-598-6265 and use debit or credit card.
   - If you plan on applying for the Dual Credit Tuition Waiver, please make sure to submit the waiver form well before the early registration deadline. WC’s Financial Aid Office must first apply the waiver to your account before your balance reflects the waived tuition amounts.
**PLEASE CHECK THE REGISTRATION GUIDE FOR TUITION DUE DATES. THERE IS A SPECIFIC EARLY REGISTRATION PAYMENT DEADLINE. ANY ENROLLMENT DONE AFTER THE DEADLINE MUST BE PAID THAT SAME DAY. **

If you have any problems or questions, please contact:
Angie Atkins  
Distance Education Secretary  
Weatherford College  
225 College Park Dr.  
Weatherford, TX 76086  
Ph. 817-598-8818  
Fax. 817-598-6289  
aatkins@wc.edu
WEATHERFORD COLLEGE
EARLY ADMISSION APPLICATION

In an effort to meet the needs of high school students, Weatherford College participates in a program of early admission for qualified students who have not yet graduated from high school. The local public school board must approve this program before a student will be eligible to enroll under early admissions. To participate as an early admission student at Weatherford College, a student must meet the following criteria:

Must be in the eleventh or twelfth grade.
Must demonstrate college-readiness by placement testing (THEA) or exemption from placement testing with appropriate alternative test scores (TAKS, SAT, ACT, Compass).
Must meet all regular prerequisite requirements designated for the desired course.

As an early admission student, please be aware:

The class load of a high school student shall not exceed two college credit courses per semester.
Upon acceptance to Weatherford College, the student will be admitted by conditional entrance. Once the student completes high school requirements for graduation, a completed transcript with the date of graduation must be sent to the Office of Student Services. An official copy of course work at Weatherford College will not be issued until a completed high school transcript is received.
An early admission student enrolling in a technical course must present the Dual Credit Tuition Waiver form at the time of registration in order to be eligible for tuition to be waived.
An early admission student placed on academic probation must be counseled by the Weatherford College Director of Admissions prior to enrolling in subsequent semesters.
Your signature on this form gives Weatherford College permission to release your dual credit college course grade to your high school upon request from the appropriate high school representative.

I am applying for admission to Weatherford College as an early admission student, subject to verification of the above conditions.

__________________________________________  __________________________________________
Signature of Student                                      Social Security Number

__________________________________________  __________________________________________
Student’s Date of Birth                                   Signature of Parent (if student is below age 18)

__________________________________________  __________________________________________
Expected Date of High School Graduation                  High School

__________________________________________  __________________________________________
Signature of High School Official                         Date

Weatherford College does not discriminate on the basis of age, sex, race, color, creed, religion, national origin, disability, or veteran status in the administration of its employment practices, educational or admission policies, scholarship or loan programs, athletic or other school administered programs.

(Revised 8-17-11)
Weatherford College  
2013-2014 Academic Year Tuition and Fees*

<table>
<thead>
<tr>
<th>Semester Hours</th>
<th>In-District Parker Co. Residents</th>
<th>Out-of-District Wise Co. Residents</th>
<th>Out-of-District Edu. Ctr. Granbury (ECG rate only)</th>
<th>Out-of-District Texas Residents (including GHS)</th>
<th>Out-of-State Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>76</td>
<td>92</td>
<td>109</td>
<td>118</td>
<td>173</td>
</tr>
<tr>
<td>2</td>
<td>152</td>
<td>184</td>
<td>218</td>
<td>236</td>
<td>346</td>
</tr>
<tr>
<td>3</td>
<td>228</td>
<td>276</td>
<td>327</td>
<td>354</td>
<td>519</td>
</tr>
<tr>
<td>4</td>
<td>304</td>
<td>368</td>
<td>436</td>
<td>472</td>
<td>692</td>
</tr>
<tr>
<td>5</td>
<td>380</td>
<td>460</td>
<td>545</td>
<td>590</td>
<td>865</td>
</tr>
<tr>
<td>6</td>
<td>456</td>
<td>552</td>
<td>654</td>
<td>708</td>
<td>1,038</td>
</tr>
<tr>
<td>7</td>
<td>532</td>
<td>644</td>
<td>763</td>
<td>826</td>
<td>1,211</td>
</tr>
<tr>
<td>8</td>
<td>608</td>
<td>736</td>
<td>872</td>
<td>944</td>
<td>1,384</td>
</tr>
<tr>
<td>9</td>
<td>684</td>
<td>828</td>
<td>981</td>
<td>1,062</td>
<td>1,557</td>
</tr>
<tr>
<td>10</td>
<td>760</td>
<td>920</td>
<td>1,090</td>
<td>1,180</td>
<td>1,730</td>
</tr>
<tr>
<td>11</td>
<td>836</td>
<td>1,012</td>
<td>1,199</td>
<td>1,298</td>
<td>1,903</td>
</tr>
<tr>
<td>12</td>
<td>912</td>
<td>1,104</td>
<td>1,308</td>
<td>1,416</td>
<td>2,076</td>
</tr>
</tbody>
</table>

**Note:** Tuition and fees are subject to change without notice and are payable at the time of registration. Students who are receiving financial aid must confirm their financial award with the Financial Aid Office prior to registration. All students registering for classes and paying by check will be dropped from all classes if a check is returned for insufficient funds. *Lab fees are extra and not included in the other fee figures above.*

Any unpaid charges will be sent for collection. The student will be responsible for all collection costs incurred.
**Early Admission TSI Requirements**

<table>
<thead>
<tr>
<th>TSI Minimum Scores for Early Admission Academic Transfer Courses</th>
<th>11th Grade TAKS</th>
<th>Compass</th>
<th>ACT (valid for 5 yrs)</th>
<th>SAT (valid for 5 yrs)</th>
<th>THEA</th>
<th>Accuplacer</th>
<th>Asset</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading / Writing &amp; Essay</td>
<td>2200 3</td>
<td></td>
<td>23 comp / 19 min Engl</td>
<td>1070 comp 500 min critical reading</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reading</td>
<td></td>
<td>81</td>
<td></td>
<td>230 78 41</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Writing</td>
<td></td>
<td>59/5+ on essay</td>
<td></td>
<td>220 80/5 40/5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Math</td>
<td>2200 For MATH 1314</td>
<td>39 + in Algebra for MATH 1314</td>
<td>23 comp / 19 min Math</td>
<td>1070 comp, 500 min Math</td>
<td>230 75 56</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Must pass reading</td>
<td>Must pass reading &amp; writing</td>
<td>Must Score appropriate math score</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

In general, all academic transfer courses have a reading prerequisite. Students enrolled in engineering technology certificate courses only need to confirm placement test requirements with the engineering technology department chair. Students enrolled in engineering technology courses along with academic core courses must meet both ELA and math placement test.
DUAL CREDIT TUITION WAIVER FORM
(Must be completed every semester.)

High School

☐ Technical (WECM) Course:
The cost of tuition only will be waived for the college course listed above. Student is responsible for all other fees and costs associated with this course unless other payment arrangements have been made.

NOTE: High School Student Must Be Receiving Dual Credit For Tuition To Be Waived

☐ Federally Funded Free/Reduced Meal Program
The cost of tuition only will be reduced to $25.00 per semester hour (eg. A three hour course will be $75.00). Student is responsible for all other fees and costs associated with the class unless other payment arrangements have been made.

Semester: Fall ______ Spring ______ Summer 1 ______ Summer 2 ______

Student: ___________________________ ID: ___________________________

Last First M.I.

I am aware that this Tuition Waiver Form is being submitted on my behalf and verify that the condition of waiver indicated above does exist.

Student Signature ___________________________ Date _____________

Courses for which dual credit will be awarded upon successful completion.
Prefix (e.g., ECON) Course Number (e.g., 2301)

________________________________________________________________________

________________________________________________________________________

I certify that the student listed above is enrolled in the indicated program and receiving high school credit for the course and verify that the condition of waiver indicated above does exist.

High School Counselor or Principal Signature ___________________________ Date _____________

(Do not photocopy forms with only counselor or principal signature)

I verify that the student listed above is eligible for a tuition waiver or reduced tuition waiver as indicated above. Furthermore, I also verify that the above-named school district has signed the Weatherford College Tuition Waiver Addendum, and a copy of that addendum is on file with the Weatherford College Distance Education Department.

Distance Education Department Signature ___________________________ Date _____________

This form is to be submitted to the Weatherford College Distance Education Office before registration for college course. It must be received in the WC Distance Education Office no later than August 15, 2013 in order to be applied to Fall 2013 dual credit classes and by January 10, 2014 for Spring 2014 classes.

Revised 02/25/13
Exceptional Student Status for Early Admission Students

In regard to a high school student taking college-level courses, the Texas Higher Education Coordinating Board states that “These students are not allowed to enroll in more that six (college credit) hours while they are still enrolled in high school…”. Weatherford College interprets this to mean a high school student may not enroll in more than two college-level courses, since some students take four-hour courses that put the number of college credit hours at seven or eight.

Coordinating Board guidelines further state that “…under special circumstances that indicate a student with exceptional academic abilities is capable of college-level work, based on such factors as GPA, ACT, or SAT scores, and other assessment indicators, (Weatherford College) may grant exceptions to this requirement”. **Should an exception be granted, the total student load per semester shall not exceed 9-10 credit hours. This form must be signed by the high school principal. The signed form and all supporting documentation must be received by Weatherford College before the student actually enrolls in the course(s).**

**Statements of Assurance**

I affirm that ____________________________, currently a student at ____________________________, high school, possesses exceptional academic ability as described above. My determination of this ability is based upon the following:

- Relevant high school test score (11th grade TAKS scores, STAAR/EOC, etc.) (copy provided)
- Nationally normed test scores (such as Compass, ACT, or SAT, copy provided)
- GPA (proof provided)

List the specific courses requested

________________________________________________________

________________________________________________________

________________________________________________________

________________________________________________________

Signature of High School Principal _____________________________ Date ___________________

For Weatherford College use. Do not write below this line.

I have reviewed the documentation provided for the above-mentioned student and, based upon this information and the recommendation of the high school principal, authorize this student to be enrolled in ____ hours (____ courses), during the ______________________ semester(s) at Weatherford College.

Vice President of Instruction and Student Services or Designee _____________________________ Date ___________________

Revised 10/3/2012