

**GRANBURY INDEPENDENT SCHOOL DISTRICT
BUDGET CALENDAR
2021-22**

DATE	ACTIVITY	PARTICIPANTS	PERSON RESPONSIBLE
February 2021	Student Projections for 2020-21	Asst Supt for Fin & Ops	Asst Supt for Fin & Ops
February 2021	Budget Parameters Set	Supt/Asst Supt Fin & Ops	Asst Supt for Fin & Ops
February 2021	Calendar Established	Asst Supt for Fin & Ops	Asst Supt for Fin & Ops
February 2021	Student:Teacher Ratios Established	Board/Superintendent	Asst Supt for Fin & Ops
2/22/2021	Budget Assumptions & Calendar Presented to Board	Supt/Asst Supt Fin & Ops	Asst Supt for Fin & Ops
3/1/2021	Budget Packets Disseminated	Principals/Directors	Asst Supt for Fin & Ops
3/1/2021	Allocations to Department Budget Managers	Budget Managers	Asst Supt for Fin & Ops
3/1/2021	Allocations to Campus Budget Managers	Budget Managers	Asst Supt for Fin & Ops
March, 2021	Meetings with Prin/Dir to Discuss Budget Needs	Prin/Dir/Asst Supt/Supt	Asst Supt/ Supt
3/3/2021	Skyward Budget Input open to Campus/Departments	Prin/Dir/Bus Ofce	Asst Supt for Fin & Ops
3/24/2021	Maintenance Needs to Finance and Facilities Director	Principals/Directors	Facilities Director
3/24/2021	Additional Utility Needs to Finance and Facilities Director	Principals/Directors	Facilities Director
4/15/2021	New Initiative Packets to Business Office	Principals/Directors	Asst Supt for Fin & Ops
4/15/2021	Budget Development Worksheets Due to Business Ofc	Principals/Directors	Asst Supt for Fin & Ops
5/3/2021	Preliminary Property Values Due From Appraisal Districts	Chief Appraisers	HCAD/JCAD/SCAD/PCAD
May, 2021	Presentation of Preliminary Property Values	Supt/Asst Supt Fin & Ops	Asst Supt for Fin & Ops
6/1/2021	Full Budget Presented to Supt (payroll estimated)	Asst Supt for Fin & Ops	Asst Supt for Fin & Ops
June, 2021	Staffing Cost Projections to Business Ofc	Hum Res Dir/Asst Supt Fin & O	Director of HR
6/21/2021	Presentation of 2020-21 Salary Schedules	Superintendent	Director of HR
7/26/2021	Certified Tax Values Due from Appraisal Districts	Chief Appraisers	HCAD/JCAD/SCAD/PCAD
7/26/2021	Budget Workshop / Regular Board Meeting	Board/Superintendent	Superintendent
7/26/2021	Decide on Proposed Tax Rate for Publication in Paper	Board/Superintendent	Board/Superintendent
8/11/2021	Publish "Notice of Public Meeting / Proposed Tax Rate"	Asst Supt for Fin & Ops	Asst Supt for Fin & Ops
8/11/2021	Publish on Website Budget Comparision	Asst Supt for Fin & Ops	Asst Supt for Fin & Ops
8/23/2021	Budget & Tax Rate Hearing, Adopt Budget	Board/Superintendent	Board/Superintendent
8/23/2021	Set Tax Rate	Board	Board/Superintendent